

Field Notes Template

Researcher Name: _____

Date: _____

Location : _____

Be sure to record the time (e.g., 3:30 p.m.) as well as the following information:

- Duration and exact place of observation in your location
- Aspects of the physical setting (e.g., sights, sounds, touch, and smell)
- People (e.g., Who is there? What can you accurately observe about their age, race, and sex? What are they doing?)
- Conversations (e.g., What topics do you overhear? Include direct quotes when you can.)
- Social interactions and conflicts, including norms (e.g., the “rules” for this setting, including how they are upheld and how they could differ by sex) and behaviors (e.g., people’s responses to each other)
- Your own feelings, emotions, and reactions (e.g., Do you feel awkward because someone might be staring at you?)

Time	Notes

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